

LEA or Charter Name/Number:	Cumberland County Schools - 260
School Name:	Montclair Elementary School
School Number:	400
Plan Year(s):	2016-2018
Voting:	All staff must have the opportunity to vote anonymously on the School Improvement Plan.
# For	35
# Against	0
Percentage For	100%
Date approved by Vote:	9/8/2017

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."

Committee Position*	Name	Year elected
Principal	Stephanie Wall Rivers	2017
Assistant Principal Representative	Sharonne Simmons	2017
Pre-K/K Teacher Representative-Chair	Diana Pierce	2017
First Grade Teacher Representative	Tara Moore	2017
Second Grade Teacher Representative	Cathy Bundy	2017
Third Grade Teacher Representative	Samantha Bradford	2017
Fourth Grade Teacher Representative	Matthew Grant	2017
Fifth Grade Teacher Representative	Clyde Carr	2017
Support Staff Representative	Melody Fulmore	2017
Exceptional Children's Representative	Kendre Flynn	2017
Instructional Assistant Representative	Elizabeth Melendez	2017
Media Coordinator	Angela Blen	2017
Instructional Coach	Jamie Smith	2017
Instructional Coach	Jennifer Bauman	2017
Parent Facilitator	Timberly Everette	2017
Parent Representative	Ricardo Gonzalez	2017
Parent Representative	Jenny Gonzalez	2017
Parent Representative	Jeff Linenberger	2017
Parent Representative		2017

* Add to list as needed. Each group may have more than one representative.

Title II Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School:	
Year:	2016-2018

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount		<u>AMOUNT</u>
Total Allocation:		\$1,291.20

Budget Breakdown	Briefly describe the title of and purpose for the staff development:	
Staff Development 1	Data Days: The purpose of the staff development is to allow teacher time to analyze various types of data to improve targeted teaching, remediation groups, and differentiation. This staff development will take place during the regular school day.	

	<u>Description</u>	<u>AMOUNT</u>
Personnel:	Substitute Teachers @ \$75/day (11.5)	\$862.50
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow up activities		
	Total for staff development 1: This cell will automatically total for you	\$862.50

Budget Breakdown	Briefly describe the title of and purpose for the staff development:	
Staff Development 2		
	<u>Description</u>	<u>AMOUNT</u>
Personnel:		
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow up activities		
	Total for staff development 2: This cell will automatically total for you	\$0.00

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	
Duty free planning time	Please describe approximately how much planning time your teachers have during a week: Teachers at Montclair have approximately 4 hours of planning time per week.	
PBIS school	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Model
Parental/Family Engagement	<p>Please describe your parental/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): NCLB Title 1 Part A requires our school to have a parent involvement policy for the purpose of informing and providing opportunities for parents to be involved in the educational process of their children. Our Parent involvement policy includes the following components:</p> <p>School Parent Advisory Council to serve as part of the School Improvement process. Representation includes parents from PTA, special Populations, and other areas specific to our school. A representative from this group will also serve on the District Parent Advisory Council.</p> <p>Provisions for parents to receive information in a timely manner, including, but not limited to, the following:</p> <p>School and District Report Card Description of curriculum, State Content Standards, and how student progress is measured Timely responses to parents suggestions Inclusion of parents' input on school wide school and District project plans Qualifications of teachers Parents reflecting the socioeconomic and racial diversity of our school will serve on School Improvement Teams. School Improvement Teams meet regularly to review, discuss improvements or concerns. School Improvement Teams develop School Improvement Plans, Title 1 programs, parent involvement policies, and other school wide programs.</p> <p>A School/Parent Compact that outlines how parents, entire school staff, and students will share the responsibility for improved student achievement. Parents are provided opportunities to meet regularly with teachers, principals, and resource personnel through parent conferences and Student Services Team meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.</p> <p>Parent involvement activities at our school include but are not limited to: Our school shall conduct an annual meeting at a convenient time(s) for parents to provide information about the Title 1 Program, Title 1 requirements and the</p>	

rights and privileges of parents to be involved in the education of their children. Meetings for parents shall be offered at a variety of times and funds will be provided for transportation and childcare as such services relate to parental involvement.

We shall provide to parents the following timely information:

School Report Card

Student assessment results

Description of the curriculum and how student progress is measured

Proficiency levels students are expected to meet

Opportunities for meetings requested by parents to share experiences and formulate suggestions relating to the education of their children

Inclusion of parents' input on School wide project plans

Our school will use the school-parent compact.

We will provide information and materials to parents about the following:

The school's programs

State content standards, and student performance standards

State and local assessments

Ways to monitor student's educational progress

Ways to improve the academic performance of students

Ways for parents to participate in educational decision-making

Additional parent involvement activities can/will include:

Workshops to help parents work with their children to improve academics

Support of district training of school personnel

Parent education workshops as requested by parents

Monthly school newsletter/activity calendar

School marquee

MCES reminders

Parent Volunteers

CCS/MCES Web Page (www.ccs.k12.nc.us or www.mces.k12.nc.us)

Parent Resource Center

Room Parents

Quarterly PTA meetings/PTA sponsored family activities

School spirit family lunches

Parent/Student Handbook

Weekly Observations (45 minutes once per week)

Parent/Teacher/Student-led Conferences

Safe and Orderly schools

The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.

Review of the SIP plan and notification of changes	As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.
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School-Based Management and Accountability Program

Summary of School-based Waiver Requests

Program Years: 2016- 2018

Instructions: Listed below is the waiver that only **Elementary Schools** have the option to request. Complete all cells that have a red border.

LEA or Charter School Name/Number:

Cumberland County
Schools - 260

School Name:

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Waivers

General Statute §115C-105.26 permits local boards of education to request waivers of state laws, rules, or policies as part of a school improvement plan. Waiver requests shall be submitted to the State Board of Education (G.S. §115C-105.26 (a)).

Waiver requests shall:

- Identify the school making the request;
- Identify the state laws, rules, or policies that inhibit the school’s ability to improve student performance;
- Outline circumstances under which the waiver may be used; and
- Explain how the requested waiver will permit the school to improve student performance.

Allowable Waivers and Conditions

General Statute §115C-105.26 (a) mandates that the SBE shall grant waivers only for the specific schools for which they are requested and shall be used only under the specific circumstances for which they are requested. Further sections of G.S. §115C-105.26 specify that when requested as part of a school improvement plan, the State Board of Education may grant waivers of state laws pertaining to class size.

DPI allowable waiver (Elementary Schools only)

1. Does your school request the following DPI waiver? (Select Yes or No from the drop-down list in red cell below)

Allocation of Teachers: Class size - Flexibility

Yes

2. Identify the law, regulation, or policy from which exemption is requested.

G.S. 115C-301, (C) Class Size

3. State how the waiver will be used.

The waiver will be utilized only as necessary if class sizes go above the recommended limits and additional teachers are not allotted.

4. State how this waiver helps achieve the specific performance goals identified in the School Improvement Plan.

All class sizes will be balanced to accommodate overloads if necessary.